Surrey Ridge HOA Board of Directors

# Meeting Minutes

# 16 September 2020

## Opening

The 2nd 2020 Board Meeting of Surrey Ridge HOA Board of Directors was called to order at 6:10 on 16 September 2020 at the home of Drew and Sara Goodyear (thank you to Drew and Sara) by Jerry Caldwell

## Present

Valerie Miller, Jerry Caldwell, Kerri Botsonis, George Botsonis, Matt Wolly, Greg Fries, Joe Morrato, Drew Goodyear and Susan Cote

## Approval of Minutes

The minutes of the 26 August 2020 Surrey Ridge HOA Annual Meeting with updates were unanimously approved

## Committee Reports

1. Website – Jerry Caldwell for Travis Reeder
	* Discussion on polling and voting using a web application such as Survey Monkey. Budget of $250 was proposed to accommodate.
	* Timing and topic of first poll was discussed. Drew to help develop
2. ACC – Jerry Caldwell for Susan Picon
	* Discussion on the large barn. Confirmed it had been approved by the ACC and Douglas County and is less than 1800 sq ft, 2400 sq ft for 2 buildings
	* Questioned the process for approval by ACC. There is a procedure but needs to be updated and followed consistently.
	* **Action: for Susan Picon to update procedure to include canvassing of neighbors**
3. Equestrian – Jerry Caldwell
	* Bid for fencing was $7000 for a 2-rail fence, $10,000 for 3-rail fence. Agreed on the 2-rail, 2x6 stringers and kick board, 4x4 posts, add an 8 ft gate in southern bay and maintain existing entrance gate.
	* Trails were walked. Need to update trail map for best trails, which to abandon and address locations of creek crossings for less dangerous ingress and egress areas
	* Also need to clear trails. Most of the effort will be donated volunteer effort by community but a budget of $500 was proposed for supplementing effort as needed
	* Board recommends we emphasize to neighborhood this is an equestrian community
4. Current Events – Susan Cote’
	* Work with Travis on the website to organize and make sure relevant Lone Tree and Douglas county activities, events and issues are posted as well as who to contact for issues and concerns
	* Coordinate with Joe and Travis to get the Go Daddy Gmail account transferred
5. Social Events – Valerie Miller
	* Reported on status of Car Show and Food Truck event for 9/20/20. It has been advertised on both the Surrey Ridge website and NeXT Door. Only 5 RSVPs so far but could have many more show up. Have planned for 60 people for food truck.
	* Got the new SENTINEL printed and delivered
	* Doing good on budget
6. Welcoming Committee – Kerri Botsonis
	* Kerri accepted chair of the Welcoming Committee along with Gabbi Caldwell.
	* Developing what to provide to new neighbors, suggested folder of information about Surrey Ridge, directories, something to eat or bottle of wine.
	* Current directories are 2 years old and need to be updated. But need to print some copies now to get out in the welcoming packets. Suggested to print 25 copies now and work on getting updated for next publication. Need to work with Stephanie to get updated
	* Jerry volunteered to develop list of documents to put in packets such as past newsletters as a history, covenants, bylaws, website information
	* Timing and budget for welcoming packages was discussed. A budget of $200 was agreed to. Plan to have packages available first to mid-November. Board members need provide names or addresses of any new people they know of to Kerri. Updating the directory will also help identify new neighbors
	* Discussion held on ways for the community to help take care of each other. Suggested to develop a place on the website where people can provide services they could provide as well as a place people could post help they need. Need to handle delicately as some people would not want everyone to know of their needs. Could post in newsletter if a neighbor needs help with something, they can contact the board
7. Treasurer’s Report – Matt Wooley
	* Matt provided updated copies of budget for review
	* Expense:
		+ Based on discussions as noted above, Printing and Reproduction was increased to $300, Website Expenses increased to $600, Community Social Events increased to $1700
		+ Insurance Expense approved at $1100
	* Property Maintenance
		+ $1300 OKd for Mowing
		+ Riding Trails and Gopher Control reduced from $2500 to $500
		+ **Matt took action to find out who to and how much should be designated for Weed Control**. Discussion that the goats did not work as intended.
		+ Neighborhood Clean-up reduced from $100 to $30 as effort will be community volunteers
		+ $100 for Safety was deleted
	* Misc – Arena Fence
		+ Budget increased to $7050
		+ Suggestion made to investigate selling existing fence. Valerie volunteered to take photo and post. Matt to provide dollar value to use
		+ Discussion on cost of lumber. Cost has increased recently and possibly will continue. Suggested we buy lumber now but wait for membership approval before replacing fence
	* Matt to update budget per discussions. Discussed how to provide final budget to membership. Agreed to post on website and include location in next newsletter
	* Push for dues is on. Will announce at Car Show and send out another newsletter with envelopes attached

## Next Newsletter

Valerie took actions to work on next newsletter. Suggested just a split sheet with focus on dues, what we have done and what is coming up

## Action Items

All Actions from 26 August meeting had been closed

## Next Meeting

Will handle communication of board through email and phone calls and call next meeting as needed

## Adjournment

Meeting was adjourned by Jerry Caldwell

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