Surrey Ridge HOA Board of Directors

# Meeting Minutes

# 26 August 2020

## Opening

The 1st 2020 Board Meeting of Surrey Ridge HOA Board of Directors at approx. 6 pm on 26 August 2020 at the home of John and Donna Wittry (thank you to John and Donna).

## Present

John Wittry, Travis Reeder, Jerry Caldwell, Valerie Miller, Susan Cote, Susan Picon, John Picon, Joe Morrato, Drew Goodyear, Matt Wolly

## Approval of Minutes

The minutes of the 27 July 2020 Surrey Ridge HOA Annual Meeting with updates were unanimously approved

## Nomination and election of officers

* Officers:
	1. President - Jerry Cardwell
	2. Vice President - Valerie Miller
	3. Secretary - Susan Cote’
	4. Treasurer - Matt Woolly
* Members At-Large
	1. Joe Morrato
* Committee Chairs:
	1. Equestrian - Matt Woolly
	2. Website - Travis Reeder
	3. Current Events - Susan Cote’
	4. Social Events - Valerie Miller
	5. Welcoming - Kerri Botsonis (to be confirmed)

## Open Issues

1. Website – Travis Reeder
	1. Renewal of hosting account for 2 years approved by Board ($357.74)
	2. Polling on issues to be added to the site. Drew will produce our first polling on the updated budget issues
	3. A general e-mail address to communicate to the board will be developed and monitored by Valerie. Issues minus junk e-mails to be forwarded to Jerry. Email address to be published on the website
	4. Possible email list to notify community quickly of issues/events. Would be a voluntary subscription
	5. Investigate hybrid of ballots and voting on-line
2. Equestrian – John Wittry and Matt Wolly
	1. Trails to be walked by John, Matt, and Jerry on 8/29/20 at 1 pm, meeting at John’s
	2. John to finalize getting quotes on replacing corral fencing
	3. John donated his arena drag equipment to the HOA
	4. Additional discussion on clearing the trails, lot owners objecting to the maintenance of bridal easements, updating the trail map and new signage
	5. John and Donna have written a Trail Riding Guide for Surrey Ridge we could put on the website. John will be selling and moving soon but will still be active while in Surrey Ridge
3. Social Events – Valerie Miller
	1. A proposed Car Show event for 9/20/20 with a food truck (either contract for services or utilize the truck as seen on NeXT door)
		1. Current budget approved by the board for the event $1,600
	2. Halloween like last year with no cookout – no cost
	3. Possible Christmas caroling or choir in the park – no cost
	4. Easter event budget of $300 approved by board
	5. Suggested to approach the Henrys on further barn activities
4. Current Events – Susan Cote’
	1. Keeping abreast of local activities, communicating to the members on issues within the community such as discussion on homeless matters, the bike trail system, etc.
	2. Clarify to residents who to contact for issues and their contact information
5. ACC – Susan Picon
	1. Discussion held on the barn located at Palomino & Turf as to its approval process
	2. Appreciation recognized for the ACC’s involvement with the SRHOA Board. Suggested an ACC member continue to attend the Board meetings and put them first on the agenda so they can leave if they wish
6. Welcoming Committee – Suggested Kerri Botsonis
	1. **Action: Jerry to contact Kerri on chairing and further discussion needs to be had regarding the content of a gift basket (Stephanie providing some extra new directories to be handed out in the basket)**
	2. **Action: Stephanie to be contacted on updating the directories in the near future.  Need someone to follow up – Maybe Drew?**
7. Treasurer Position – Matt Wooley
	1. Matt is taking over the position from Greg due to Greg’s unfortunate departure from Surrey Ridge
	2. **Action: Matt Woolly and Susan Cote to address the signatory changes with 1st Bank and Matt to meet with Greg for the transition of the books.  Need to acquire docs from Amber for record-keeping**
	3. **Action: Need an accurate accounting of the number of lots and lot owners in Surrey Ridge**
	4. **Action: Need an updated balance sheet for our next meeting on 9/16/20.**
	5. We are waiting to send out the dues’ request once we have finished the revised budget and it is approved.  Requests will also be placed in Surrey Ridge Estates mailboxes.
8. Newsletter:
	1. Valerie will orchestrate getting the newsletter out in time to notify every one of the upcoming event in September.  Valerie is preparing the content for review with references made to the officers voted on and some of the other topics discussed
	2. **Action: We will need help in disseminating the letters in everyone’s mailboxes**.

## New Business

1. Insurance for SRHOA
2. Clean-up Days & Community Dumpster
3. Bylaws Possible Modifications?
4. Fire Mitigation
5. Encouraging future participation on the Board & Committees
6. Working with Journey Church on possible future use for meetings

## Agenda for Next Meeting

See separate agenda

## Adjournment

Meeting was adjourned at 8:30 by Jerry Caldwell

**Next Meeting**

The next Board meeting will be held on 16 September 2020, 6:00 pm at Drew and Sara Goodyear’s home, 189 Turf Lane

| **Minutes submitted by:** | Susan Cote’ |
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